



Special Board of Directors Meeting Agenda

Saturday, April 15, 2023

11:00am Eastern; 10:00am Central; 9:00am Mountain; 8:00am Pacific

(email monteolsen@naefo.org to participate via video conference)

1. Establishment of Quorum and Regrets

- Bruce Suenram, President
- Marvin Hill, Vice President, and Illinois State Director
- Monte Olsen, Secretary and Individual Director-At-Large
- Ken Schmalbeck, Treasurer
- Scott Barthelmass, Missouri State Director
- Bonnie Jones, Montana State Director
- Jay Cross, Oregon State Director
- Mark Jack, Texas State Director
- Gerry Gustafson, Washington State Director
- Orlanda Smith, Individual Director At-Large
- Candy McCullough, Immediate Past President

2. Call to Order

3. Recognition of Guests Present

4. Approval of Minutes from Previous Meeting(s)

- January 7, 2023

5. Remarks and Reports

- Bruce Suenram, President
 - Appointment of Bylaws Chair
 - Ad hoc Finance Committee
- Monte Olsen, Executive Director
 - Membership Report from Sladek Conference Services
- Ken Schmalbeck, Treasurer and Monte Olsen, Executive Director
 - Depository Signatories
 - Year-to-date Financial Report

6. General Orders of the Day

- Review of Policies Critical to Strategic Plan and 2023 Budget
 - Policy 6 [Protection of Records](#)
 - Policy 3 [Partnerships and Agreements](#)
 - Policy 4 [Credentials](#)
 - Policy 5 [Committee Chairs and Members and Authority of Committees](#)
 - Policy 8 [Event Cancellation](#)

7. Unfinished Business

- To be determined

8. New Business

- To be determined

9. Announcements

- Upcoming Quarterly NAEFO Board of Director Meetings
 - 3rd Quarter: September 17th at Las Vegas and virtually at 7:30 pm Eastern
 - 4th Quarter: October 21st virtually at 11 am Eastern
 - 1st Quarter: January 20th virtually at 11 am Eastern
 - 2nd Quarter: April 20th virtually at 11 am Eastern
- Upcoming events and potential NAEFO presence
 - New York [Annual Meeting and Leadership Summit](#) on May 18-20 at NYC
 - Florida [Annual Conference](#) on June 12-15 at Orlando
 - Illinois [Annual Conference with IFCA](#) on June 13-17 at Peoria
 - Missouri [MAFPD Conference](#) on June 23-24 at Lake of the Ozarks
 - Missouri [MAA Summer Seminar](#) on June 28-29 at Lake of the Ozarks

10. Next Quarterly Meeting Agenda Items

- To be determined

11. Action Items

12. Adjournment

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